



GERIATRIC DENTAL GROUP

A CHARITABLE NON PROFIT ORGANIZATION

Welcome to Geriatric Dental Group!

OFFICE POLICY

We are genuinely delighted that you have chosen Geriatric Dental group for your oral health needs, and we try our best to make your visit as pleasant and affordable as possible. Geriatric Dental Group is a private non-profit organization that has been in business since 1974. We do not receive any funding from the state or federal governments.

Our staff is committed to providing you with the highest quality of oral health care in the most gentle and efficient manner. Many of our patients are on multiple medications and have very complex medical histories. It is vitally important that our dentists have **full medical histories and a complete and current list of medications**. We also require that **name and number of your current physician**. This information is required so that we may provide the most appropriate care possible.

During your first visit, a comprehensive examination will be completed. This exam will include necessary x-rays, allowing us to diagnose the condition of your mouth, teeth and gums. It is our goal to keep our fees between 20-50% lower than others in the area and to offer interest-free payments plans. However, even at these reduced fees, dental care can still be very expensive. Therefore, if at all possible, we try to give patients options regarding their treatments. We will provide a treatment plan with **estimated** costs. Payment for the first visit is required at time of service. We accept cash, check, Visa, MasterCard, Discover OR American Express. Half down is required on all dentures, partials crowns, bridges, relines and repairs (anything sent to the lab).

Insurance: Geriatric Dental Group is not a preferred provider with any insurance company. As a courtesy, we will file claims and pre-authorizations on your behalf with your dental insurance company.

Emergency Exams: Only patients of record will be seen in emergency cases. A patient of record is someone who has complied with the dentist's prescribed treatment plan and comes to their recommended cleanings and exams.

Missed appointments: We appreciate the value of your time, and except for emergency situations, you can expect us to be on time for you. We will appreciate the same courtesy. We expect at least a 24-hour advance notice for a appointment cancellations to allow us to schedule your reserved time for another patient in need. Please be aware, there is a **\$40 fee for missed appointments without 24 hours' notice**. After three such appointments, the patient will be asked to seek services elsewhere.

If you have any questions or comments, our front office staff can assist you.

Thank you! We look forward to meeting you and serving your dental needs now and in the future.

Sincerely,

Geriatric Dental Group

Please sign that you have read and understand the above office policy.

Signature

Date

NOTE: We reserve the right to refuse service to anyone.